

Tamatea HS Covid-19: Health and Safety Plan

for return to onsite learning and teaching at Alert Level 2

In January 2020, novel coronavirus (COVID-19) was identified in Hubei province, China. It causes respiratory illness with flu-like symptoms including fever, coughing, and difficulty breathing. Our school is following the advice of the Ministry of Education including checking their website for the latest information and implementing heightened hygiene practices.

From a public health perspective, Alert Level 2 means there is lower public health risk from COVID-19 than under Alert Levels 3 and 4. However, there are still likely to be new cases which may be the result of household transmission or associated with cluster outbreaks that are contained. The disease remains in New Zealand, so we need to remain vigilant and take appropriate steps to avoid transmission. People are able to leave home but are asked to do so in a safe and conscientious way and observe social distancing practices.

The key principles for [Alert Level 2](#) are to:

- **reduce the risk of someone getting infected in the first place**
- **ensure we can identify and contact anyone who becomes infected**
- **understand that Level 2 is not business as usual.**

Follow the advice of the Ministry of Health	<p>Tamatea High School is closely monitoring the advice from the Ministry of Health and the Ministry of Education on community preparation and response to Coronavirus.</p> <p>Tamatea HS is receiving daily updates from the MOE (local and national) to support actions required in our school.</p>
Protect students and staff	<p>To minimise illness among students, staff and visitors encourage and promote good hand washing, cough, and sneeze etiquette, and follow health advice about keeping any specific individuals away.</p> <ul style="list-style-type: none">• Ensure adequate supply of tissues, medical and hand hygiene products• Any concerns about a student's health will be referred to the caregiver in the first instance. Healthline can also be contacted on 0800 611 116, or the GP for medical advice.• COVID-19 health awareness posters will be displayed around our school• All staff to register each day using our electronic 'vistab' - enter name, time in and time out, phone number• Any learners that are showing signs of illness will action caregiver contact and a request to collect from school.• All visitors to our school including contractors must complete the 'Daily Tracking Register' in the office foyer. Visitors to observe distancing markers outside and inside the Office entrance to minimise numbers inside. <p>Note: If a student still attends school while showing symptoms, the Principal can preclude them if they believe on reasonable grounds, they may have a communicable disease (Section 19 Education Act).</p>

	<p>The student has to stay away for the infectious period of the specific disease (14 days for COVID-19). Schools and kura are encouraged to support students to continue learning during their 14-day stay-away time, if they are well enough to do so.</p> <ul style="list-style-type: none"> • Some individuals may choose to wear face masks, as it is part of their cultural practice to do so to support their hygiene needs. • Promote respect for people being proactive in keeping themselves and families safe. • Alongside teaching hygiene practices we also need to be respectful of other cultures and knowledge of keeping others safe from disease. • Student well-being is important and includes ensuring that all students have a safe physical and emotional environment at school. • Maintain privacy and confidentiality of those seeking health care and those who may be part of any contact investigation • Keep in contact with the family/families or staff affected. Check on their access to supports and help them access support if this is not occurring • Schools are not considered to be gatherings under alert level 2. Therefore, there are no bubbles and no changes are needed to breacktimes, start and finish times. • Teachers are able to teach more than one class of students. • Schools connected to a confirmed or probable case of COVID-19 must close on an individual or group basis for 72 hours to allow contact tracing and cleaning. They could be closed for a further 14 days (but open for distance learning) – you will work with public health units to manage this and the direction to close will come from the Medical Officer of Health.
<p>Ensure a clean environment</p>	<p>It is important that Tamatea High School maintains a clean environment to prevent the spread of illness. All facilities should receive good ventilation and regular cleaning practices will be increased in frequency.</p> <ul style="list-style-type: none"> • Cleaners will daily check of soap and hand towel supplies • Rubbish bins emptied each day • Influenza viruses are inactivated by alcohol and by chlorine. A disinfectant solution has been provided for each class to practice additional cleaning when necessary. • Music instruments, Phys Ed gear, Technology equipment and break time activities equipment can be used but good hygiene practice must be observed with surfaces cleaned thoroughly by staff before, between and after use using the appropriate disinfectant method. • School library to operate as normal if students and staff are undertaking regular hand washing and staying away if sick. Cleaners ensure that a thorough clean of these rooms is undertaken daily • Good hygiene practice is in place schoolwide • Hand sanitiser is in each learning space and used regularly • Ensure personal distancing is followed- students and adults should be far enough away from each other so that they are

	<p>not breathing on or touching each other (where practicable at least 1 metre is a guide)</p> <ul style="list-style-type: none"> • Students are encouraged to use personal water bottles (drinking fountains are turned off) <p>(Classes to put in place cleaning routines in addition to commercial cleaners)</p> <ul style="list-style-type: none"> • PPE is not required or recommended as necessary in any educational facility by the Public Health Service
Communicate with the school community	<p>We will keep our community regularly informed about any actions our school is taking via emails, School app, Facebook and electronic letters / newsletters.</p> <p>Preventative information sharing</p> <ul style="list-style-type: none"> • Sharing information at assembly and staff meetings on how to prevent the spread of germs. • Visual aids on prevention in all classes, bathrooms and common areas • Ensure supplies of tissues, paper towels, hand sanitiser and soap • Parents communicated with via the school app and newsletter • Ensure good hygiene practices are observed
Make sure your contact information is current for parents and whanau, staff (including emergency contacts)	<p>Emergency contacts for the school up to date with MOE Staff phone tree updated and shared with staff Caregiver contact details within KAMAR updated at IDP meetings, by Whanau Group teachers Requests on FB, email and school app to update caregiver details with the school, if needed.</p>
Emergency Alarm Activation	<p>We are to follow our set Emergency procedures and assemble outside the tennis courts as normal. We will endeavour to follow social distancing guideline if possible.</p> <p>The priority in these situations is keeping students and staff safe from the threat arising through the emergency event – fire, flood, earthquake etc.</p> <p>Encouraging good cough/sneeze etiquette and no touching of hands to faces can be reinforced once safely evacuated and/or safely back inside.</p>
School Facilities	<p>During Alert Level 2, school facilities (including previously agreed hireage bookings) are closed to all external groups. Review of this stance will be as we enter Alert Level 1.</p>
Plan for staff absences	<p>Staff absences after the school reopens at alert level 2 include a variety of options.</p> <p>These include but are not limited to:</p> <ul style="list-style-type: none"> • Employing a reliever • Examining attendance numbers and combining classes to accommodate staff absence

	<ul style="list-style-type: none"> • Provide distance online learning for learners • Identification of essential activities and personnel required to continue these activities
Any future school closure	<p>Tamatea High School will take direction to close from local Medical Officers of Health or their designees, the Ministry of Health or Police. Our Board and Principal will</p> <ul style="list-style-type: none"> • Plan and inform students, staff, caregivers, families and whānau • Plan for regular communications with our school community • Plan communications with your local Ministry office • Plan school transport.
External Learning Support Agencies	<p>Tamatea High School supports 'External Learning Support Agencies' to make contact and arrange for a possible visit if it is agreed by the student's family / whanau. The 'External Learning Support Agency' must always adhere to their own Code of Practice . The 'External Learning Support Agency' will communicate the visit with the appropriate staff member at Tamatea High School.</p>
Canteen	<p>Hygiene is the most important consideration. Our canteen and food suppliers will meet the food safety requirements as per MPI checklists and hygiene practices. Ensure personal distancing is followed as per markings on ground. Monitored entry and exit to canteen. Perspex shield on the counter.</p>
Extra-curricular Activities	<p>Sport and other extra-curricular activities are allowed if conditions on gatherings are met, physical distancing is followed, and travel is local (as per the MOH guidelines).</p>